

CONSTITUTION AND BYLAWS OF CENTRAL WI KENNEL CLUB

CONSTITUTION

These Bylaws are subject to and governed by the State of Wisconsin, Not-For Profit Corporation Statute 181 Laws and the Articles of Incorporation of the Central WI Kennel Club. In the event of a direct conflict between the provisions of these bylaws and the mandatory provisions of the Wisconsin State Not-For-Profit Statute 181 Laws, the WI State Not-For- Profit Corporation Statute 181 Act will be controlling.

ARTICLE 1 Name and Objects

Section 1.01: Name - This organization shall be known as the Central WI Kennel Club, hereafter referred to in the document as the "Club". Its membership will be made up of dedicated dog enthusiasts of Central Wisconsin and surrounding areas, or any person duly elected to membership.

Section 1.02: Object - To further the advancement of and do all in its power to protect and advance the interests of Performance events and to conduct all performance events and any other events for which this club is eligible under the rules and regulations of the United Kennel Club.

Section 1.03: Distribution of Funds. No part of the net earnings of the corporation shall inure to the benefit of, or be distributable to its members, officers, directors, or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions on furtherance of the purposes set forth in the Constitution or in Article 1 of the Bylaws.

Section 1.04: Principal and Business Offices. The Club may have such principal and other business offices, either within or outside the state of Wisconsin, as the board of directors may designate or as the Club's business may require from time to time.

ARTICLE 2 Purpose

Section 2.01: Purpose. The purpose of this club will be to promote the United Kennel Club and the future of dog related events in and around the community. To fulfill this Article, we promise.

1. To hold licensed UKC events that will be run in accordance with all the rules, policies, and procedures of the United Kennel Club. (This includes, but is not limited to, breed standards, and the rules for all conformation and performance events).
2. To dismiss from our membership without hesitation those who violate these bylaws, the Code of Ethics, and the principles of good sportsmanship, including fair and honest conduct as outlined on UKC.org.
3. The club will not hold any other registry's events on the same day/location as that of any UKC event without the prior approval of UKC.
4. We reserve the right to refuse any entry in our competitions, as well as membership in this Club to any individual, at the discretion of the Board of Directors and members. However, no person will be refused entry or membership

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on the basis of race, color, creed, sexual orientation, religion, gender, age, or national origin.

BYLAWS

ARTICLE 3 Membership

Section 3.01: Types. There shall be three (3) types of memberships: Individual (\$15), Family (\$20) and Junior Non-Voting (Free). These memberships are open to all who subscribe to the objectives and purposes of the Central WI Kennel Club, and who are in good standing with the United Kennel Club, Inc.

Section 3.02: Eligibility for Each Type of Membership.

1. Individual Membership - Individual membership may be obtained by one (1) adult, eighteen (18) years of age or older. Persons requesting individual membership shall be entitled to cast one (1) vote per subject in any membership vote.
2. Family Membership - Family membership may be obtained by one (1) or (2) adults, and all unmarried children under nineteen (19) years of age still residing at the same address. All adults requesting a family membership shall be entitled to one (1) vote per subject in any membership vote.
3. Junior – A non-voting member under the age of 18 on January 1st of the current year. There is no fee for a junior membership. Once a junior is no longer eligible for this membership, they must submit an individual membership application with dues.

Section 3.03: Dues. Dues are payable on or before the 1st day of February of each year. Dues for the upcoming year shall be reviewed and established by the board of directors at its annual meeting and at such other times as may be necessary. Any changes to the dues will be announced at the Annual meeting of the membership. The effective date for dues runs February 1st through January 31st of the calendar year. New members joining after August 1st shall pay prorated dues for that calendar year. No member may vote whose dues are not paid for the current year. During the month of December the Treasurer shall send to each member a statement of dues for the upcoming year. The board may grant an additional 30 days of grace to delinquent members in such meritorious cases.

Section 3.04: Application for Membership. Each applicant for membership shall apply on a form approved by the board of directors, which shall provide that the applicant agrees to abide by the bylaws and constitution, the code of ethics of the Club as they may exist at the time of application and as they may be amended from time to time, and the Rules and Regulations of the United Kennel Club, Inc. Accompanying the application, the prospective member shall submit dues for the current year. All applications for membership shall be filed with the Secretary and approved by a 2/3rds majority vote of the general membership present at the meeting. Applicants for membership who have been rejected by the club can reapply six (6) months after the date of rejection.

Section 3.05: Continued Membership. The following will be conditions of continuing membership:

1. The attendance of as many meetings as possible. Meeting times and location is to be scheduled at least 30 days in advance.

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2. Any member known to promote, support, or raise dogs for fighting; knowingly sell, give, or trade dogs that will be used for fighting; condone or be associated with the facing off, game testing, rolling, or pitting of dogs will have their membership automatically revoked. The member will be reported to the United Kennel Club for disciplinary action as well.

Section 3.06: Termination of Membership. A membership may be terminated by one of the following prescribed methods. Any terminated member must reapply for membership.

1. *Resignation.* Any member may resign from the Club upon written notice to the secretary.
2. *Non-payment of Dues.* A membership will be considered lapsed and automatically terminated if a member's dues remain unpaid 60 days after the first day of the current year. No member may vote at any meeting or other club business if dues are not paid after the 60-day period.
3. *Suspension.* A member may be suspended from all club privileges as provided in Article 10 of the bylaws and constitution. If a member is suspended for actions considered detrimental to the club, said member will have to reapply for membership for the following year.
4. *Expulsion.* A membership may be terminated by expulsion as provided in Section 10.04 of the bylaws and constitution.

Section 3.07. Revoke of Membership.

1. *Failure to Reimburse.* Any member who fails to reimburse the club for any debts owed to the club (i.e., Non-Sufficient Funds, Damage to Club property, etc.), as outlined in an invoice, and not reimbursed by the date specified in the invoice shall have their club privileges revoked as outlined in Section 10.05.

ARTICLE 4 Meetings of the Membership

Section 4.01: Annual Meeting. The annual meeting shall be held in November of each year at a time and place set by or under the authority of the board of directors. At this meeting, board members shall be elected as provided in Article 5 of the bylaws and constitution, and any unfinished business from the year shall be dealt with. A Quorum for the annual meeting shall constitute 2/3rds of the entire membership.

Section 4.02: Special Membership Meetings. Special membership meetings may be called (1) by or under the authority of the board of directors, or (2) by the president or secretary upon the written request of five (5) or more members in good standing. Upon delivery to the president or secretary of a written request pursuant to (2) above, stating the purpose(s) of the requested meeting and dated and signed by the person(s) entitled to request such a meeting, it shall be the duty of the officer to whom the request is delivered to give, within 30 days of such delivery, notice of the meeting to the members. Notice of any special meetings shall be given in a manner provided in Section 4.04 of the bylaws and constitution. Only business within the purpose described in a special meeting notice shall be conducted at a special membership meeting.

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Section 4.03: Regular Membership Meetings. Regular meetings of the membership shall be held the (4th) fourth Monday of each month at an hour and place designated by or under the authority of the board of directors.

Section 4.04: Notice of Meetings. The Club shall notify in writing each member who is entitled to vote at a meeting, of the date, time, and place of each annual or special membership meeting. In the case of special meetings, the notice shall also state the meeting's purpose. Unless otherwise required by law, the meeting notice shall be given not less than 15 days nor more than 30 days before the meeting date. Notice, if mailed, is effective when mailed and such notice may be addressed to the member's address shown in the Club's current record of members. Notice provided in any other manner is effective when received.

Section 4.05: Waiver of Notice. A member may waive notice of any membership meeting, before or after the date and time stated in the notice. A member's attendance at a meeting waives objection to lack of notice or defective notice, unless the member at the beginning of the meeting or promptly upon arrival objects to holding the meeting or transacting business at the meeting.

Section 4.06: Voting Rights & Quorum. Each member, other than junior non-voting member, who is in good standing and whose dues are paid for the current year shall be entitled to vote at meetings. Mail-in ballots, when approved by the board of directors, may be used by eligible members to cast their votes if they are unable to attend the meetings, and the members whose ballots are properly received **3-5 days prior to the meeting** and eligible to be voted shall be counted in determining whether a quorum exists for the transaction of business. On a vote by ballot, each ballot shall be signed by the member voting. Members may not authorize another person or persons to act for him/her by a proxy. Members representing twenty (20) percent of the voting power of all members entitled to vote on any matter shall constitute a quorum of members for action on that matter. If a quorum exists, action on a matter (other than with respect to the election of officers and other directors under Section 8.02(b) of the bylaws and constitution and except where a greater vote is specified by Wisconsin law with respect to the matter) is approved if the votes cast favoring the action constitute 50% or more of the votes of the members represented at the meeting. Once a member is represented for any purpose at a meeting, other than for the purpose of objecting to holding the meeting or transacting business at the meeting, the member is considered present for purposes of determining whether a quorum exists, for the remainder of the meeting and for any adjournment of that meeting, unless a new record date is or must be set for that adjourned meeting.

Section 4.07: Virtual Meetings. The approved method of holding virtual meetings is via Zoom. Zoom meetings will be determined by the membership and/or Board of Directors.

ARTICLE 5 Board of Directors

Section 5.01: General Powers. The business and affairs of the Club shall be managed by or under the direction of the board of directors. The board of directors may exercise all such authority and powers of the Club and do all such lawful acts and things as are not by statute or the Articles of Incorporation directed or required to be exercised or done by the members. The board of directors shall be empowered to set the Club's policies and to approve the Club's budget.

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Section 5.02: Number, Tenure, and Qualifications.

1. The board of directors shall initially be comprised of the president, vice president, secretary, treasurer, and two (2) other persons, all of whom shall be voting members in good standing. The board of directors may, by resolutions adopted from time to time, increase or decrease the number of directors.
2. The directors who are not officers shall be divided into two (2) classes of equal or approximately equal size, with the terms of office of each class expiring in successive years. The initial directors named in the Club's Articles of Incorporation shall hold office for the terms provided therein or until their earlier death, resignation or removal. Thereafter, each director who is not an officer shall hold office for a two-year term or such shorter term as may be designated by the board of directors preceding the election of a director if such shorter term is necessary to maintain the two classes of directors of equal (or as equal as possible) size. **Each Directors term will expire every odd year.**
3. The directors who are also officers of the Club and are named in the Club's Articles of Incorporation shall serve for the terms provided therein. Thereafter, officers shall serve for two-year terms or for the remainder of any unexpired term of a predecessor officer who did not serve for his or her entire term. The terms of the President and the Secretary shall expire at the same time (Odd years), and the terms of the Vice President and the Treasurer shall expire at the same time (Even years). Elections of officers and other directors shall be held each year at the annual meeting of members.
4. Directors are expected to volunteer as committee chair people from time to time during the duration of their term.

Section 5.03: Regular Board Meetings. Meetings of the board of directors shall be held monthly at a date, hour and place designated by or under the authority of the board of directors.

Section 5.04: Special Board Meetings.

Special meetings of the board of director may be called by the president or secretary upon receipt of a written request signed by at least three (3) members of the board. Such special meetings shall be held at such a place, date, and hour as may be designated by the person authorized to call such meetings.

Section 5.05: Notice of Meetings; Waiver of Notice. Notice of such board of directors' meeting shall be delivered to each director at his or her address or email shown in the records of the Club. Notice may be given orally or communicated in person, by telephone, electronic or other form of wire or wireless communication, private carrier. Notice shall be given not less than 48 hours before the meeting being noticed, or 72 hours before the meeting being noticed if the notice is given by mail or private carrier. Written notice shall be deemed given at the earlier of the time it is received or at the time it is deposited with postage prepaid in the United States mail or delivered to the private carrier. Oral notice is effective when communicated. A director may waive notice required under this section or by law at any time, whether before or after the time of the meeting. The waiver must be in writing, signed by the director, and retained in the Club's record book. The director's attendance at a private meeting waives objection to lack of notice or defective notice, unless the director at the beginning of the meeting or promptly upon his or her arrival objects to holding the meeting or transacting business at the meeting and does not thereafter vote for or assent to action taken at the meeting. Neither the business to be transacted at nor the purpose of any regular or special board of directors' meeting need be specified in the notice or waiver of notice of the meeting.

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Section 5.06: Quorum Requirements. Two-thirds of the number of directors at any time serving in office shall constitute a quorum for the transaction of business at any board of directors' meeting.

Section 5.07: Voting Requirements. Except as provided in Article 12.02 with respect to amending the bylaws and constitution, the affirmative vote of the majority of the directors' present at the meeting at which a quorum is present shall be the act of the board of directors.

Section 5.08: Resignations. Any director of the Club may resign at any time verbally, at a club meeting or by giving written notice of his/her resignation to the Club. Resignations will be accepted immediately, unless otherwise specified.

Section 5.09: Vacancies. Any vacancy in the board of directors, whether arising from death, resignation, removal (with cause), an increase in the number of directors, or any other cause, shall be filled by the vote of the directors then in office, at the next regular meeting thereof or at a special meeting thereof. Each director so elected shall hold office for the remainder of the unexpired term of the vacancy. Except that the vacancy in the office of President shall be filled automatically by the Vice-President and the resulting vacancy shall be filled by the board.

Section 5.10: Removal of Directors. Any director may be removed for cause by vote of the board of directors.

ARTICLE 6 Officers

Section 6.01: Number, Tenure, and Qualifications. The President and Treasurer will be elected at the annual meeting of every even year. The Vice President and Secretary will be elected at the annual meeting of every odd year. Any Officer may succeed him or her. All elections will be by written ballot or voice vote and decided by a simple majority vote. This article will be used to govern the Officers of the Club. A member may hold no more than two positions in office during a term.

Section 6.02: Resignations. Any officer of the Club may resign at any time verbally, at a club meeting or by giving written notice of his/her resignation to the Club. Resignations will be accepted immediately, unless otherwise specified.

Section 6.03: Removal. Any officer of the Club may be removed, with cause, at any time by vote of the board of directors at any meeting thereof.

Section 6.04: The President. The president shall preside at each meeting of the board of directors or the members. The president has the authority to appoint committees as required. The president shall perform all duties incident to the office of president and such other duties as may be from time to time be assigned by the board of directors. See that all notices are duly given in accordance with the provisions of the bylaws and constitution and as required by law.

Section 6.05: The Vice President. The vice president shall perform all such duties as from time to time may be assigned to him/ her by the board of directors or the president. At the request of the president, or in his/ her absence or in the event of his/ her inability or refusal to act, the vice president shall perform the duties of the president, and, when so acting, shall have the powers of and be subject to the restrictions placed upon the president in the respect of the performance of such duties.

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Section 6.06: The Secretary. The secretary shall:

1. Keep or cause to be kept, in one or more books provided for that purpose, the minutes of all meetings of the board of directors, the committees of the board of directors, and the members.
2. Be custodian of the records and the Letterhead of the Club and affix and attest the Letterhead to all documents that are to be executed on behalf of the Club under its letterhead.
3. See that the books, reports, statements and other documents and records required by law to be kept and filed are properly kept and filed; and
4. In general, perform all duties incident to the office of secretary and such other duties as from time to time may be assigned by the board of directors.

Section 6.07: The Treasurer. The treasurer shall:

1. Have charge and custody of, and be responsible for, all funds and securities of the Club
2. Keep full and accurate accounts of receipts and disbursements in books belonging to the Club
3. Deposit all moneys and other valuables to the credit of the Club in such depositories as may be designated by the board of directors or pursuant to its direction
4. Receive, and give receipts for, moneys due and payable to the Club from any source whatsoever
5. Disburse the funds of the Club and supervise the investments of its funds, taking proper vouchers therefore
6. Render to the board of directors, whenever the board of directors may require, an account of the financial condition of the Club
7. Report at every meeting the condition of the Club's finances and every item of receipt or payment not before reported
8. At the annual meeting renew an account of all moneys received and expended during the calendar year
9. In general, perform all duties incident to the office of treasurer and such other duties as from time to time may be assigned by the board of directors.
10. The books and accounts of the Treasurer will be audited annually, prior to the annual meeting, by a committee appointed by the President.

Section 6.08: Officers' Bonds or Other Security. Any officer of the Club may be bonded in such an amount as the board of directors shall determine. The premium of said bond shall be borne by the Club.

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ARTICLE 7 Committees

Section 7.01: Committees. Committees shall be appointed by the President. The board shall assign the role of "Chairperson."

Section 7.02: Dissolving Committees. The board of directors, at any time, may dissolve the committees by a simple majority vote of the board.

Section 7.03: Removing a Chairperson. The President, at any time, can replace the chairperson of a committee who has not been conducting their duties as outlined by the board of directors.

ARTICLE 8 Elections

Section 8.01: Nominations.

1. No person may be a candidate in a Club election who has not been nominated.
2. Nominations shall be held in September. Every person nominated shall be notified by the Secretary of the nomination.
3. Acceptance of Nominations shall be held in October. Any person nominated who is not present for their acceptance or who rejects the nomination will be removed from the ballot.
4. Voting shall take place by written ballot or voice vote at the Annual Meeting held in November of each year.

Section 8.02: Elections.

1. Elections shall be held at the annual meeting, by those members in attendance, provided a quorum is represented.
2. The nominated candidate receiving the greatest number of votes for a particular office or board seat shall be considered elected.
3. In the case of a tie those candidates who have the tie vote shall have another vote of the members in attendance. If needed, the president of the club shall have the authority to break a tie.
4. The secretary shall retain all ballots for thirty (30) days.

ARTICLE 9 General Provisions

Section 9.01: Letterhead. The board of directors may, but need not, provide a letterhead of the Club in such form as shall be approved by the board of directors. The letterhead shall be placed on all approved minutes prior to being filed with the Secretary, signed, and dated by the President and/or Secretary of the Club, and dated with the date approved by the membership. The Letterhead may be assigned to other documents executed for official purposes.

Section 9.02: Contracts. The board of directors may authorize any officer, agent, or employee to enter into any contract or execute and deliver any instrument in the name of and on behalf of the Club.

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Section 9.03: Loans. No loan shall be contracted on behalf of the Club, and no evidence of indebtedness shall be issued in its name unless authorized by a resolution of the board of directors. Such authority may be general or confined to specific instances.

Section 9.04: Checks, Drafts, Etc. All checks, drafts or other orders for the payment of money, notes or other evidence of indebtedness issued in the name of the Club shall be signed by such officer; agent or employee of the Club and in such a manner as shall from time to time be determined by the board of directors.

Section 9.05: Deposits. All funds of the Club not otherwise employed shall be deposited from time to time to the credit of the association in such banks or trust companies as the board of directors may select.

Section 9.06: Fiscal Year. The fiscal year of the Club shall end on the thirty-first (31st) day of December of each calendar year. This may be changed by resolution of the board of directors.

ARTICLE 10 Discipline

Section 10.01: United Kennel Club, Inc. Suspension. Any member who is suspended from the privileges of the United Kennel Club, Inc. automatically shall be suspended from the privileges of this Club for a like period.

Section 10.02: Charges. Any member may prefer charges against a member for alleged misconduct prejudicial to the best interest of the Club. Written charges with specifications must be filed in duplicate with the secretary together with a deposit of fifty (50) dollars which shall be forfeited if such charges are not sustained by the board following a hearing. The secretary shall promptly send a copy of the charges to each member of the board or present them at a board meeting. The board shall first consider whether the actions alleged in the charges, if proven, might constitute conduct prejudicial to the best interest of the Club. If the board considers that the charges do not allege conduct which would be prejudicial to the best interest of the Club, it may refuse to entertain them. If the board entertains jurisdiction of the charges, it shall fix a date of a hearing not less than three (3) weeks nor more than six (6) weeks thereafter, and the member shall have their membership privileges revoked while awaiting the hearing. One copy of the charges shall be promptly sent to the accused member via U.S. First Class Mail together with a notice of the hearing and an assurance that the defendant may personally appear in their defense and bring witnesses if so desired.

Section 10.03: Board Hearing. The board shall have complete authority to decide whether counsel may attend the hearing, but both complainant and defendant shall be treated uniformly in that regard. Should the charges be sustained after all the evidence and testimony presented by the complainant and the defendant, the board may, by a majority vote of those present, suspend the defendant from all privileges of the Club for not more than (six (6) months from the date of the hearing; and, if it deems that punishment insufficient it may also recommend to the membership that the penalty be expulsion. In such a case the suspension shall not restrict the defendant's right to appear before his/her fellow members at the ensuing Club meeting which considers the board's recommendation. Immediately after the board has reached a decision its findings shall be put in written form and filed with the secretary. The secretary in turn shall notify each of the parties involved of the board's decision and the penalty, if any. If the defendant is suspended, the charges and decision will be read at the next membership meeting and the \$50 deposit shall be returned, to the member who filed charges, no later than 7 days after the hearing.

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Section 10.04: Expulsion. Expulsion of a member from the Club may be accomplished only at a meeting of the Club following a board hearing and upon the board's recommendation as provided in Section 10.03. Such proceedings may occur at a regular or special meeting of the Club to be held within sixty (60) days but not earlier than thirty (30) days after the date of the board's recommendation of the expulsion. The defendant shall have the privilege of appearing in his/her own behalf though no evidence shall be taken at this meeting. The president shall read the charges, the board's findings and the recommendations, and shall invite the defendant, if present, to speak in his/ her own behalf if he/she so desires. The membership shall then vote by a secret written ballot on the proposed expulsion. A majority vote of those present and voting at the meeting at which a quorum is present shall be necessary for expulsion. If the expulsion is not so voted, the board's suspension shall stand.

Section 10.05: Debts to Club. Any person who is indebted to the club for any reason, including monetary, shall have their entries denied and if said person is a member, they shall lose all club privileges until such a time that the debt is paid. Upon the debt being paid in full, said person's privileges shall be reinstated.

ARTICLE 11 Amendments

Section 11.01: Proposals. Amendments to the bylaws and constitution may be proposed by the board of directors or by written petition addressed to the secretary signed by five (5) members whose membership is in good standing. Amendments proposed by such petitions shall be considered by the board and must be submitted to the members with recommendation of when the petition was received by the secretary.

Section 11.02: Voting. The bylaws and constitution may be amended by a majority vote of the board of directors present at a duly called meeting at which a quorum is present.

Section 11.03: Conflict. No amendment to the bylaws and constitution that is adopted by the Club shall be in conflict with any of the bylaws and constitution, rules or regulations of the United Kennel Club, Inc. that exist at the time of such amendment.

ARTICLE 12 Licensed Events

Section 12.01: Rules and Regulations.

1. All United Kennel Club, Inc. rules and policies will be followed at all United Kennel Club, Inc. licensed events.
2. All licensed events held by the Club will be run in accordance with rules and policies set forth by the organization for which the license has been issued.

ARTICLE 13 Parliamentary Procedure

Section 13.01: Procedures. The latest version of Robert's Rules of Order shall be accepted as the basis of parliamentary procedure and parliamentary authority in all matters of the Club not specifically covered in the bylaws and constitution.

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ARTICLE 14 Order of Business

Section 14.01: Regular Meetings. The following order of business shall prevail at regular meetings of the Club:

1. Call to order
2. Reading and approval of the minutes
3. Report of the treasurer
4. Report of the committees
5. Report of the president
6. Communications
7. Old business
8. New business
9. Adjournment

Section 14.02: Annual Meetings. The following order of business shall prevail at annual meetings of the Club:

1. Call to order of general membership
2. Reading and approval of the minutes of the last annual meeting
3. Year-end treasurer's report
4. Year-end summary report of the committees
5. Year-end report of the president
6. Old business
7. Election of the board of directors and officers by the membership
8. Approval of the budget by the board of directors
9. Approval of amendments to the bylaws and constitution by the board of directors
10. Disbursement of trophies and/or awards
11. New business
12. Adjournment

ARTICLE 15 Dissolution

Section 15.01: Dissolution. The club may be dissolved at any time by the written consent of not less than two-thirds of the members in good standing. In the event of the dissolution of the club other than for purposes of reorganization, whether voluntary or involuntary or by operation of law, none of the property of the club nor any proceeds thereof nor any assets of the club shall be distributed to any members of the club, but after payment of

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By our signatures below we hereby revise the Constitution and Bylaws of Central WI Kennel Club.

President: Terry Poziombke

Date

Vice President: Christine Nordberg

Date

Secretary: Paula Kropidlowski

Date

Treasurer: Terry Poziombke

Date

Board of Director: Ruby Pepowski

Date

Board of Director: Shontay Pugh

Date